

Polk Virtual School

1925 South Floral Avenue

P. O. Box 391

Bartow, Florida 33830

Phone: 863 534 7214 Fax: 863 534 7215



Employment Opportunity

Needed: One Instructor per Course

The courses are listed on the Polk Virtual School Website at schools.polk-fl.net/PVS under the courses link.

Our program serves students in grades nine through twelve with courses that are accredited through the Southern Associate of Colleges and Schools. Polk Virtual School serves public school students (as part of their regular schedule), hospital homebound, home schooled, and private school students. Virtual education is completely Internet based. Any student with access to the Internet can enter their courses and work from any place, at any hour, and for as long as they choose. Polk County purchased the franchise rights from the Florida Virtual School to use their curriculum packages. Each course's curriculum is designed as module lessons. Each student completes their work, submits it via email to the teacher, it is graded by the teacher, and returned via email. Students earn credits through course work completion. The students and teachers communicate via email, whiteboards, and telephone. The instructional staff is comprised of part-time teachers meeting highly qualified standards for their subject area. Part-time teachers, serve a brick and mortar school during the day and work with the virtual students in the afternoons, evenings, and weekends. (See appendix F in the teacher contract)

Employment Requirements:

1. Presently employed at a Polk County Brick and Mortar School
2. Completed all aspects of the first year teacher program
3. Experienced in the use of Outlook, Microsoft Office, and Internet
4. Meets highly qualified status in field of instruction
5. Agrees to policies stated in the Memorandum of Agreement
 - a. The M.O.A. is required as Part of our FLVS Franchise Agreement.

The Mission of Polk County Public Schools is to ensure rigorous, relevant learning experiences that result in high achievement for our students.

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- b. A copy of the M.O.A. is found on the Polk Virtual School Website.

To apply for a part-time position:

1. Review the PVS Website for Information about the Program.
2. Read the Memorandum of Agreement.
3. Submit a resume via email to Mrs. Donna Nicolodi no later than **the date listed on the advertisement** at donna.nicolodi@polk-fl.net
4. Download (from the PVS Website), Complete, and Fax the PVS Position Application to D. Nicolodi at (863)534-7215 no later than **the date listed on the advertisement**.

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